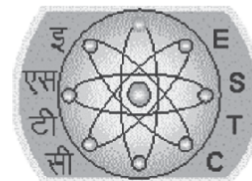




MSME

MICRO, SMALL & MEDIUM ENTERPRISES
GOVERNMENT OF INDIA



MSME - Technology Centre, Electronics Service & Training Centre (ESTC)
(A Government of India Society under Ministry of MSME)
Kaniya, Ramnagar - 244715, District - Nainital (Uttarakhand)

REQUIRES

PRINCIPAL DIRECTOR

Electronics Service & Training Centre (ESTC) has been established as a Govt. of India Society, registered in April, 1986, under the Societies Registration Act. 1860. The main objective of setting up this project is to develop human resources to meet the essential requirements for transfer of technology in assembly and manufacturing of electronics items and parts.

Principal Director, being the Executive Head of ESTC, shall be responsible for day-to-day management and affairs of the Society and shall exercise his powers under the direction, superintendence and control of the Chairman of the Governing Council.

Applications are invited from citizens of India for the post of Principal Director in Electronics Service & Training Centre, Ramnagar which is proposed to be filled up on contract basis for a period of 5 years initially with further extension based on the review of performance of the individual. The details regarding eligibility condition etc. are as under:

Educational Qualification

- a. Essential :** Degree in Engineering in Electronics & Communication/Electrical (with Electronics as a subject)/ Computer (with Electronics as a subject) or its equivalent from a recognized University /Institution.
- b. Desirable :** Post Graduate qualification in Engineering / Technology / Management from a recognized Institution/ University.

Experience

- a. Essential :** 15 years experience in Electronics Engineering Industries/Reputed Industrial Development Organisation in Production/Training/Design Dept./Calibration and Testing department/ Quality Management Dept., etc. out of which 10 years should be in a responsible Technical/ Management position.
- b. Desirable :** Development of Industries/Projects/Quality Management Systems; Implementation & Management of Engineering Projects; Use of computerized MIS; NABL Accreditation, procedures & Laboratory Management; ISO 9001/14001 systems; Administration, Finance and Labour Management.
- c. Scale of Pay :** PB-4, Pay Band- Rs.37,400 to 67,000/- and Grade Pay- Rs.8,900/- . The post besides basic pay (pay in pay band + grade pay) carries allowances as per government rules.
- d. Age :** 50 years (relaxable up to 5 years for SC/ST/Internal candidates and 3 years for OBC)

Application as per the Proforma given in detailed advertisement on Website www.dcmsme.gov.in and www.estcindia.com should be sent at the following address by **03.04.2017**.

**"Director (AB Division), Office of the Development Commissioner (MSME), Room No. 720,
7th Floor, 'A'- Wing, Nirman Bhawan, Maulana Azad Road, New Delhi-110108".**

www.msme.gov.in

www.msmedatabank.in

www.udyogaadhaar.gov.in



APPLICATION PROFORMA

Name of the Post Applied for :

Name of the Applicant :

E-mail address :

Contact No. :

Father's Name :

Permanent Address :

Correspondence Address :

Date of Birth : - - / - - / - - - - Age

Category (Gen/SC/ST/OBC) : **Gen/SC/ST/OBC**
(Certificate to be enclosed in case of SC/ST/OBC)

Educational Qualification : (Copies to be attached)

a. Essential

S. No.	Name of Exam Passed	Board/ University	Year of Passing	Subjects	% / Division
1.					
2.					
3.					
4.					

Passport size
photograph
to be pasted

b. Desirable

S. No.	Name of Exam Passed	Board/ University	Year of Passing	Subjects	% / Division
1.					
2.					
3.					
4.					

Experience

:(Copies of Experience Certificate to be attached)

S. No.	Post Held	Period		Total Duration (Year/Month)	Salary Drawn	Name of Organisation	Nature of Work
		From	To				

DECLARATION

I hereby declare that above information is true, correct and complete to the best of my knowledge and belief.

Encl:

Signature of Applicant

Note:

1. A brief self assessment (one page) regarding suitability for the post should also be enclosed by the applicants.
2. Applicants must also enclose self attested copies of certificates and date of birth with their application.
3. Incomplete application & without copies of certificates would be rejected.
4. Candidates serving in Central / State Govt. or any Govt. undertaking/autonomous organizations are required to send their application through proper channel. However, they may send an advance copy to O/o DC (MSME) and produce NOC at the time of interview.
5. Giving false information and canvassing in any manner will render the applicant ineligible for the post.